

**The name of the society shall be the CANADIAN BHUTANESE SOCIETY, LETHBRIDGE**

**The Registered Office of the society shall remain in Lethbridge in the province of Alberta, Canada.**

The society shall be a voluntary, non-political, non-profit social organization established to promote and protect culture, and support the community to integrate to Canadian Society

**Mission:**

The CANADIAN BHUTANESE SOCIETY, LETHBRIDGE shall work for the socio-cultural integration, as well as advancement . of Bhutanese in the streamline of Canadian society. It shall be a platform for sharing and communicating common issues related to Canadian Bhutanese in Lethbridge. The society shall work for the quality of life through support and shared responsibility. It shall promote adequate atmosphere for the preservation and enhancement of intercultural relationship among different communities remaining within the jurisdiction of the Federal, Provincial, Municipal and Local governments.

**Aims and objectives**

- I. The basic objective of this society is to include all Bhutanese in Canada under one platform and work for the preservation and promotion of their culture and tradition.
- II. To facilitate and promote the integration of Bhutanese people in the mainstream of the Canadian Society.
- III. To facilitate and promote unity and a sense of belongingness with other communities in Canada while maintaining their unique identity.
- IV. To pass on the culture and tradition to the younger generation.
  
- V. Share and exchange information, counselling, and guide for advancement of its members.
- VI. To foster greater understanding among newcomers and the wider community while professing tolerance and inclusiveness.
- VII. To support new immigrants to integrate with Canadian society in accessing basic needs.
- VIII. To create awareness on social adaptation.
- IX. To collaborate with other societies/organizations in attaining the objectives for common cause.
- X. To organise cultural programmes and events to create awareness within the community.



- XI. To organise the cultural exchange programs with different social and educational institutions within Canada.
- XII. To create awareness among community members in understanding and respecting other communities.
- XIII. To undertake any such activities which may deem necessary to promote the above mentioned aims and objectives.

**THE Executive Body:**

The management of the society shall rest with the Executive body of the society. The names and addresses of the person who are present members of the society's Executive body and to whom the society entrusts the management of its affairs in accordance with its rules and regulations governing the societies in Canada.

**Names of governing members**

Sl No	Name & Addresses	Position	Contact Number
1	Rajendra Timsina	PRESIDENT	403 524 3885
2	Muna Rizal	Vice President	403 317 3005
3	Meena Khatiwoda	Vice President	403 327 9551
4	Abihal Adhikari	Secretary	403 320 7117
5	Kamal Rizal	Treasurer	403 317 3005
6	Suzata Dorjee	Coordinator	403 380 8252
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**Names and addresses of the members:**

Sl No	Name & Addresses of Members	Contact Numbers
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## BYLAWS

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SOCIETY

### NAME AND PURPOSE

Name. The name of the society is ..... *Canadian Bhutanese Society*

Purpose. The society is organized for the cultural and social welfare of the society.

### MEMBERS

**Classes.** There shall be five classes of members:

Executive Membership – The executive membership shall include **Executive Committee**

- **President**
- **Vice-President**
- **Secretary**
- **Treasurer**
- **Event Co-coordinator**

And it shall be from within the community only. No external members shall become eligible to hold the executive membership. ?????

### **Individual Membership –**

Upon payment of an individual membership fee, an ordinary member eligible for voting rights will be considered a member in good-standing for one vote.



**Family Membership –**

In accordance with the resolution of the Society's first Annual General Meeting of,,,,,,,,,,,,,,,,,,,,, a "family" will deem to include all the persons of (18? )Years or older living under one roof, who will be legally and socially recognised as a family member. Family membership will qualify for maximum of two (2) voting rights and no more than one (1) member out of a family membership may be nominated for election to the position of executive committee, instead of the above, any one of the family members may apply for individual membership.

**Student Membership** - will include individuals who are in Canada with Student Authorisation, or are attending full time school or university with no source of income in or out-campus. Student Membership will be individual only and the fee will be set accordingly.

**Institutional Membership**

Upon recommendation of at least four (4) members?, the Society may grant Institutional Membership to any Canadian or Bhutanese or other international institution with interests in the society in Canada. Such membership will generally be granted to not-for-profit or social and cultural institutions. If however a for-profit institution expresses interest in becoming an Institutional Member, and if at least two (2) of the Directors recommend, the proposal will be presented for the Society's approval during general meeting. The Directors may set Institutional Membership fee. All charitable institutions will however be exempt from paying membership fees.

**Responsibilities:**

A member of the society shall have the responsibilities to:

- Become a lawful citizen or resident of Canada and uphold and observe the laws of Canada.
- Belong and take an active part in the activities of the society and community.
- Take necessary steps to understand, carry out, and uphold the mission, aims and objectives, principles, policies and programs of the society.
- Explain the mission, aims and objectives, principles, policies and programs of the society to other interested people whenever necessary.
- Observe discipline, integrity, honesty and loyalty while working for the society at all times.
- Pay the applicable membership dues as fixed by the Board on time.

**Qualifications:** Membership to this organization shall be extended to those individuals and multicultural groups who share the mission and goals of this organization.



**Membership Fees:** The amount of the first annual membership must be determined by the executive committee and after that the annual membership must be determined at the annual general meeting of the society. Membership fees will be applicable on a calendar year basis (01 January to 31 December inclusive) with annual fees due on January 1 of each year. However, the membership fees must be paid no later than the start of the first General Meeting of the year.

**Resignation:** Any member may resign by filing a written resignation with the Secretary?; however, such resignation shall not relieve the member so resigning of the obligation to pay any dues or other charges thereto fore accrued and unpaid.

**Termination of Membership.** The Board may suspend or expel a member by a simple majority vote or those present at any regularly constituted meeting, the membership of any member who remains at default in payment of subscriptions without any special reason.

Membership may also be cancelled if any activity of the member goes contradictory to the mission and vision of the society.

**Dues.** Dues for members shall be established by the management committee.?

**Meetings.** The annual membership meeting shall be held in the beginning of each year. A minimum of 70% of the members shall be present in person. Meetings may be called by the president and secretary??? by notice mailed, telephone, to each member not less than thirty days before the scheduled meeting.

**Regular Meetings.** The Management. Committee??? shall hold at least two regular meetings per calendar year. The Committee shall decide dates, times and places of the meeting

**Special Meetings.** The Committee shall determine the dates, times and places of the meeting.

**Emergency meeting** may be called by the management committee whenever need arises for meeting the mission and vision of the society.

**Quorum.** A quorum shall consist of a majority of members of the society attending in person. All decisions will be determined and passed by the simple majority vote of the quorum.???

**Management Committee:** All Executive Members are the members of the Management Committee.They shall be elected by the simple majority vote.



## **AUTHORITY AND DUTIES OF MANAGEMENT COMMITTEE.**

**Authority of Management Committee.** The Management Committee is the policy-making body and may exercise all the powers and authority granted by the constitution of the society

**Number, Selection, and Tenure.** The Board shall consist of not less than five (5) members. The President shall hold office for a term of 1 (one) year???. Vacancies existing by reason of resignation, death, incapacity or removal before the expiration of his/her term shall be filled by a majority vote of the Management Committee. The President elect for the unexpired term of that president's predecessor in office shall be filled by the Management Committee.

**Resignation.** Resignations are effective upon receipt by the Secretary ??? of the society on written notification.

**Regular Meetings.** The Management Committee shall schedule at least 6 board meetings per calendar year. The President is entitled to call emergency board meeting as deemed necessary. Meetings shall be at such dates, times and places as the committee shall determine.

**Nominating Committee.** There shall be a Nominating Committee, composed of the President and at least majority members of the society. .

**Reimbursement.** President and other Management Committee members shall voluntarily serve the functioning of the society. The expenses incurred in the service of the society shall be reimbursed with documentation and prior approval of the President???

## **STATUS OF MEMBERS IN MANAGEMENT COMMITTEE**

**Management committee.** The head of the society shall be a President, a Vice-President, a Secretary/Treasurer, and other members such other as the committee may designate. Any two or more offices may be held by the same person, except the offices of President and Secretary/Treasurer.

**President.** The President shall be the head of the society and will preside over all meetings of the committee and other general meetings. The President shall perform all duties attendant to that office, subject, however, to the control of the Board members, and shall perform such other duties as on occasion shall be assigned to him as the head of the society.

**Vice-President.** The Vice-President shall preside over the meetings of the *Management Committee and other meetings* in the absence of or request by the President. The Vice-President shall perform other duties as requested and assigned by the President, subject to the control of the *Management Committee*.



Secretary/Treasurer??. The Secretary/Treasurer shall keep the minutes of all meetings of the *Executive Body* in the books proper for that purpose. The Secretary/Treasurer shall also report to the *Executive Body* at each regular meeting on the status of the society's finances. The Secretary/Treasurer shall work closely with any executive staff of the society to ascertain that appropriate procedures are being followed in the financial affairs of the society, and shall perform such other duties as occasionally may be assigned by the *Executive Body*.

Paid Staff. The *Executive Body* may hire such paid staff as they deem proper and necessary for the operations of the society. The powers and duties of the paid staff shall be as assigned or as delegated to be assigned by the executive body.

## **ADVISORY BOARDS AND COMMITTEES**

Establishment. The Executive Body may establish one or more Advisory Boards or Committees.

Advisory board is required to advise the other committee of the society for grooming to meet the uncertainties and future of the society.

Size, Duration, and Responsibilities. The size, duration, and responsibilities of such boards and committees shall be established by a majority vote of the members of the society.

**Communication and Public Relation Committee,( need to be discuss)**

**Social marketing.....**

**Fundraising,**

**Event management and**

**Public relation.**

## **FINANCIAL ADMINISTRATION**

Financial Year. The fiscal year of the society shall be January 1 to December 31 but may be changed by resolution of the Executive Body.

Cheques, Drafts, Etc. All cheques, orders for the payment of money, bills of lading, warehouse receipts, obligations, bills of exchange, and insurance certificates shall be signed or endorsed by such officer or officers or agent or agents of the society and in such manner as shall from time to time be determined by resolution of the Executive Body or of any committee to which such authority has been delegated by the Board.



Deposits and Accounts. All funds of the society, not otherwise employed, shall be deposited from time to time in general or special accounts in such banks, trust companies, or other depositories as the Board of Directors or any committee to which such authority has been delegated by the Board may select, or as may be selected by the President or by any other officer or officers or agent or agents of the society, to whom such power may from time to time be delegated by the Board. For the purpose of deposit and for the purpose of collection for that account of the Corporation, cheques, drafts, and other orders of the society may be endorsed, assigned, and delivered on behalf of the society by any officer or agent of the society.

Investments. The funds of the society may be retained in whole or in part in cash or be invested and reinvested on occasion in such property, real, personal, or otherwise, or stock, bonds, or other securities, as the Board of Directors in its sole discretion may deem desirable.

**SUBSCRIPTION:**

**BOOKS AND RECORDS**

Correct books of account of the activities and transactions of the society shall be kept at the office of the society. These shall include a minute book, which shall contain a copy of the Certificate of Registration, a copy of these Bylaws, and all minutes of meetings of the Board of Directors and any other meetings.

**AMENDMENT OF BYLAWS**

These Bylaws may be amended by a majority vote of the members, provided prior notice is given of the proposed amendment in the notice of the meeting at which such action is taken,

**Adoption**

We, the founding members of the (CANADIAN BIHUNESE SOCIETY.....) adopt this constitution and hereby set our signatures on the 31st day of December 2009.

S/N	Name	Contact No.	Signature
1	HEMLAL TIMSINA	403 380 4772	
2	KAMAL RIZAL	403 317 3005	
3	RASENORA TIMSINA	403 380 4772	
4	MUNIA SAPKOTA	403-317-3005	
5	Mandhuj Tamang	403 328 7820	
6	Usha Tamang	403 328 7820	
7	Purna Nanda Adhikari	403 320 2342	
8	Mangj Dhobal	403 929 0555	Mangj Kumar Dhobal



9	Abi Lal Adhikari	403 320 7117	Abhikant
10	Meena Timsina	403 327 9551	Any
11	Lakmi Timsina	403 327 9551	Shivam
12	Kanga Timsina	403 381 6041	Any
13	Padam Sharna Dhabal	403 320 7117	Any
14	Prem Timsina	403 942 0050	Any
15	TRIBIKRAM RIZAL	403 849 1553	
14	LELEDHAR TIMSINA	403 327 9551	Any
17	BITIMA TIMSINA	403 380 4772	Bitima
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### LIQUIDATION OF THE SOCIETY

Members of the society shall be notified of the dissolution or liquidation of the society. The Membership, with a simple majority of the members voting, shall decide at the annual meeting to dissolve the society.

In the event of dissolution, any remaining funds of the society shall be applied by the executive committee in furtherance of the society's aims. (Before vacating office)

No member shall have any claims on the society in respect to fees and subscriptions paid, etc.

Any of the remaining assets shall be distributed to a non-profit fund, foundation, society or corporation that is organized and operated exclusively for charitable purposes.

No private individual, member, trustee, president, secretary or officer of the society shall benefit or be entitled to share, in the distribution of any of the society's assets during the dissolution.

Seal: - The seal shall remain in the office of the president. In absence of President it shall remain with secretary.

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